



UNIVERSITY  
OF WARSAW

**Doctoral School of Social Sciences**

Instruction for completing the application to  
the Doctoral School of Social Sciences



## Dear Candidates!

In order to correctly complete the application for admission to the Doctoral School of Social Sciences, we present an instruction, which may be helpful during the recruitment process.

*In the instruction we used exemplary data to illustrate registration in the system.*

The candidate shall submit the application for admission to the School only in the system of **Internet Recruitment of Candidates (IRK)**.

<https://irk.uw.edu.pl/pl/>

 <https://irk.uw.edu.pl/en-gb/>



UNIVERSITY  
OF WARSAW

INTERNET RECRUITMENT OF CANDIDATES



## Welcome at the University of Warsaw

degree programmes  
(first-cycle, second-cycle, long-cycle)



Doctoral Schools



short-term studies



postgraduate studies 2020/2021



postgraduate studies 2019/2020



transfers from other universities



first-cycle and second-cycle - recruitment  
for RPL (Recognition of Prior Learning)



language courses and certification exams



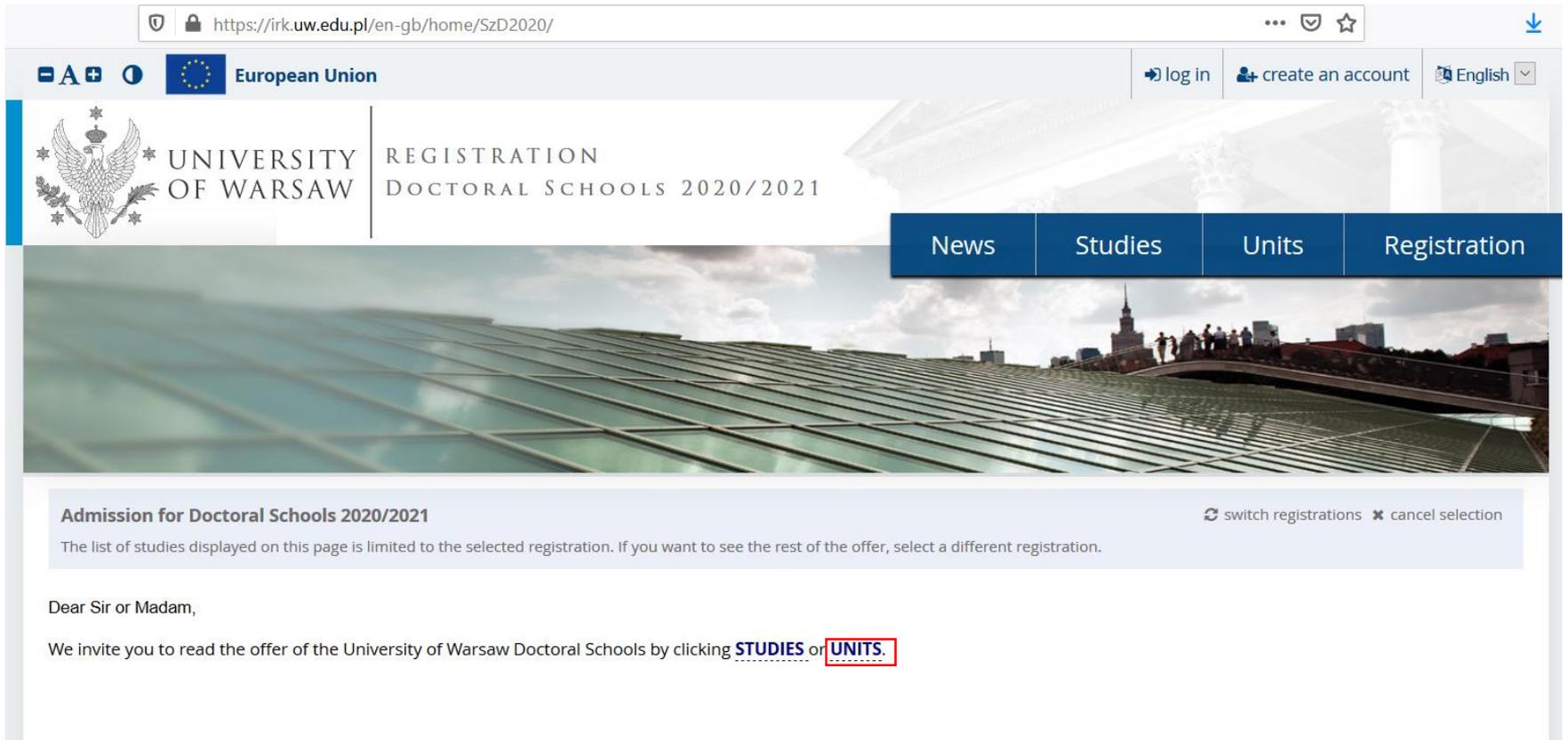
courses offered by Open University



[Go to recruitment service home page →](#)

Please choose:  
**Doctoral Schools**

In order to read the offer of the Doctoral School of Social Sciences, please choose „UNITS”.



https://irk.uw.edu.pl/en-gb/home/SzD2020/

European Union

log in create an account English

UNIVERSITY OF WARSAW

REGISTRATION DOCTORAL SCHOOLS 2020/2021

News Studies Units Registration

**Admission for Doctoral Schools 2020/2021** [switch registrations](#) [cancel selection](#)

The list of studies displayed on this page is limited to the selected registration. If you want to see the rest of the offer, select a different registration.

Dear Sir or Madam,

We invite you to read the offer of the University of Warsaw Doctoral Schools by clicking [STUDIES](#) or [UNITS](#).

Please click the „[Doctoral School of Social Sciences](#)”.

https://irk.uw.edu.pl/en-gb/offer/SzD2020/units/ 90%

European Union log in create an account English

 UNIVERSITY OF WARSAW REGISTRATION DOCTORAL SCHOOLS 2020/2021

News Studies Units Registration

**Admission for Doctoral Schools 2020/2021** [switch registrations](#) [cancel selection](#) ?

The list of studies displayed on this page is limited to the selected registration. If you want to see the rest of the offer, select a different registration.

[Organizational units](#)

## Organizational units

- University of Warsaw
  - Doctoral School of Exact and Natural Sciences (6)
  - Doctoral School of Humanities (7)
  - Doctoral School of Social Sciences (10)**
  - Interdisciplinary Doctoral School (2)

### University of Warsaw



|                     |   |
|---------------------|---|
| <b>Code</b>         | 00000000  |
| <b>Address</b>      | 00-927 Warszawa, ul. Krakowskie Przedmieście 26/28      |
| <b>Phone number</b> | 55-20-000   |
| <b>USOSweb page</b> | <a href="#">go to USOSweb</a>                           |
| <b>WWW portal</b>   | <a href="http://www.uw.edu.pl">http://www.uw.edu.pl</a> |

## Admission for Doctoral Schools 2020/2021

↻ switch registrations ✕ cancel selection

The list of studies displayed on this page is limited to the selected registration. If you want to see the rest of the offer, select a different registration.

🏠 → Organizational units → Doctoral School of Social Sciences

## Doctoral School of Social Sciences



Within the specified deadlines remember to:

- [pay the application fee.](#)
- [fill out the forms with additional information.](#)
- [fill in your exam scores.](#)

### Full-time

- Economics and Finance
- Education
- Law
- Management and Quality Studies
- Political Science and Public Administration
- Psychology
- Security Studies
- Social and Economic Geography and Spatial Management
- Social Communication and Media Studies
- Sociology

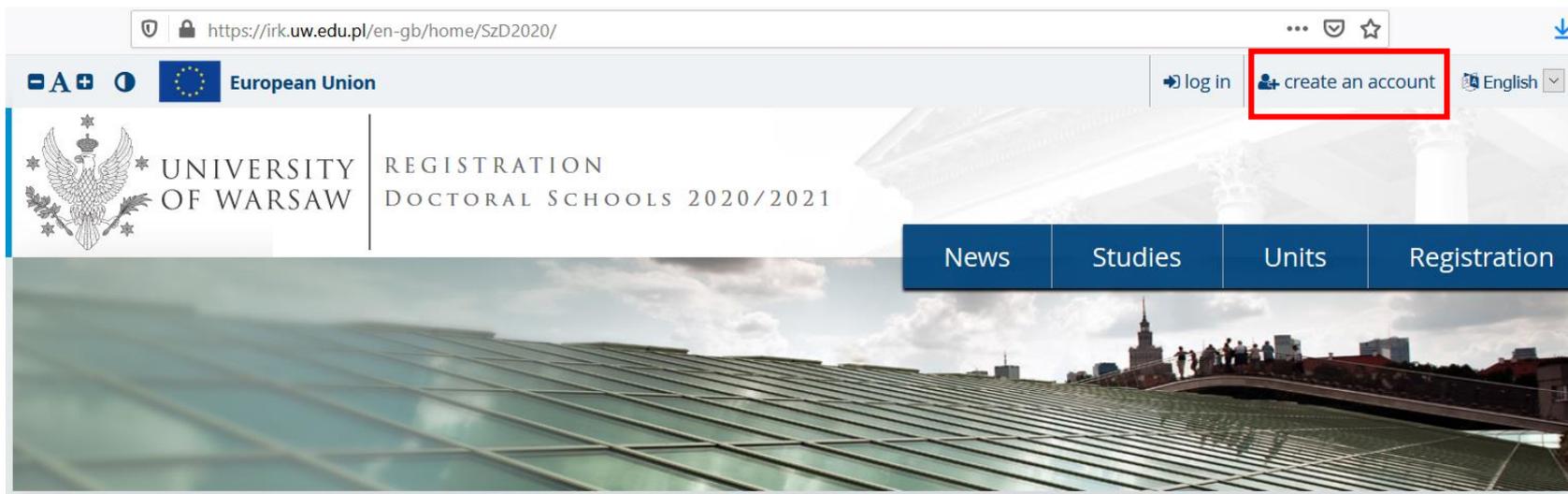
| Doctoral School of Social Sciences   |   |
|--|---|
|  |   |
| <b>Code</b>  | 16000000  |
| <b>Address</b>   | ul. Krakowskie Przedmieście 1, 00-047<br>Warszawa   |
| <b>Phone number</b>  | 22 55 20 264  |
| <b>USOSweb page</b>  | <a href="#">go to USOSweb</a>   |
| <b>WWW portal</b>  | <a href="https://szkolydoktorskie.uw.edu.pl/sdns">https://szkolydoktorskie.uw.edu.pl/sdns</a> |

Please choose the discipline you are interested in:

- **Economics and Finance**
- **Education**
- **Law**
- **Management and Quality Studies**
- **Political Science and Public Administration**
- **Psychology**
- **Security Studies**
- **Social and Economic Geography and Spatial Management**
- **Social Communication and Media Studies**
- **Sociology**

and read the requirements presented on the site.

For creating your individual registration account in IRK please choose „**create an account**”.



By clicking on the button „**create an account**”, the candidate is directed to the window where he/she agrees for processing of personal data.

In order to go to the next step of creating the account, it is necessary to read the 'Information about processing of personal data', then select "I have read and accept the above information" and click the button "Continue".

The screenshot shows a web browser window with the URL <https://irk.uw.edu.pl/en-gb/auth/register/consent/>. The page header includes the University of Warsaw logo and the text "REGISTRATION THE ACADEMIC YEAR 2020/2021". A navigation menu contains "News", "Studies", "Units", and "Registration". The main content area is titled "Create an account" and displays a form titled "Information about processing of personal data".

**The Controller**  
The administrator of your processed data is the University of Warsaw, K...  
You can contact the administrator:  

- by mail sent to University of Warsaw, Krakowskie Przedmieście 25/27 (addressed);
- by phone: 22 55 20 000.

**Data Protection Officer**  
The administrator has appointed Data Protection Officer, who can be re...  
You can contact the Data Protection Officer in all matters related to the area of data processing.  
The Inspector's duties, however, do not include such tasks as providing information about the educational offer of the University of W...

**Purpose and legal grounds for data processing**  
Your personal data will be processed in order to conduct the process of...  
The processing of your personal data is necessary to fulfill the legal obligation specified, among others in the Act of 20 July 2018: Law on Higher Education executive acts in force at the University of Warsaw (Art. 6 s. 1(c) of the G...  
Your personal data may be processed for the purpose of concluding a s...  
Your personal data may also be processed on the grounds of the legitim... (t) of the GDPR.  
All your other personal data, which are not required for the above purpose. The consent may be withdrawn at any time by making changes in the re... Please be advised that the withdrawal of the consent does not affect the withdrawal.

**Data storage period**  
Your data will be stored for the duration of the process of recruitment purpose necessary to establish, pursue and defend claims. In the event you withdraw your consent.

**Data recipients**  
Access to your personal data will be granted to authorised employees or associates of the University of Warsaw, including members of the recruitment committees processing your data in connection with the sf recruitment for studies.  
Recipients of your data may also include entities who will be commissioned by the administrator to perform specific activities involving personal data processing. To ensure the highest standard of personal data protection, an agreement entrusting personal data processing will be signed with these entities.

**Transfer of data outside the European Economic Area (EEA)**  
Your personal data may also be processed by our provider of G-Suit for education service, Google (with whom we have a signed agreement entrusting personal data processing) in their data processing centres<sup>2</sup>. In addition, your data will be protected by the standards set out in the Privacy Shield, approved by the European Commission<sup>3</sup>. This will provide you data with the appropriate level of security.

**Rights related to data processing**  
We guarantee you the exercise of all your rights on the terms set out by the GDPR, namely:  

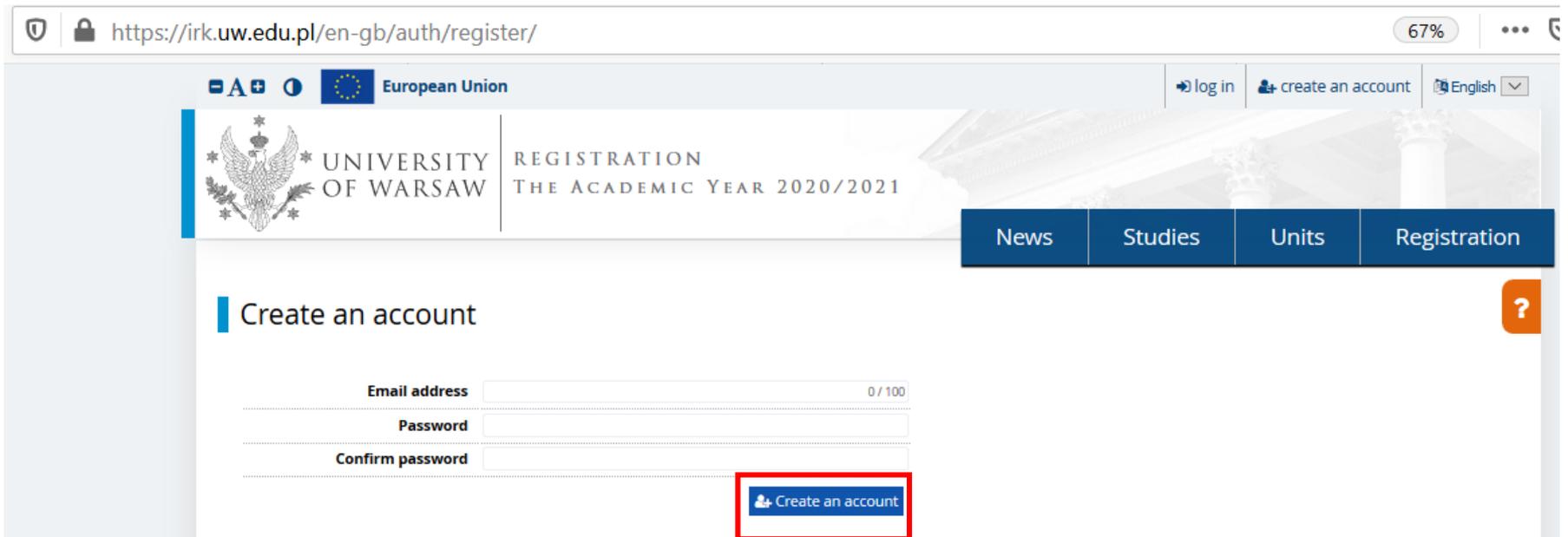
- the right to access your data and receive their copy;
- the right to rectification your personal data;
- the right to restriction of processing your personal data;
- the right to erasure your personal data (subject to Art. 17 s. 3 of the GDPR);
- the right to lodge a complaint to the President of the Personal Data Protection Office, if you believe that the processing of your personal data violates the law on personal data protection.

**Obligation to provide data and the consequence of not providing data**  
Providing data is necessary to take part in the recruitment process. Providing other data which is not necessary to participate in the recruitment process is voluntary.

<sup>1</sup> Regulation of the European Parliament and the Council of Europe (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to processing of personal data and on free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)  
<sup>2</sup> <https://www.google.com/about/datacenters/inside/locations/index.html>  
<sup>3</sup> <https://www.privacyshield.gov>

I have read and accept the above information

Enter your email address and password and confirm the password. Then click the button „**Create an account**”.



The screenshot shows a web browser window with the URL <https://irk.uw.edu.pl/en-gb/auth/register/>. The page header includes the University of Warsaw logo, the text "UNIVERSITY OF WARSAW", and "REGISTRATION THE ACADEMIC YEAR 2020/2021". A navigation menu contains "News", "Studies", "Units", and "Registration". The main content area is titled "Create an account" and features three input fields: "Email address" (with a 0/100 character count), "Password", and "Confirm password". A blue button labeled "Create an account" with a user icon is highlighted with a red rectangular border.

European Union

log in create an account English

UNIVERSITY OF WARSAW REGISTRATION THE ACADEMIC YEAR 2020/2021

News Studies Units Registration

Create an account

Email address 0 / 100

Password

Confirm password

Create an account

You will see a message that the activation link has been sent to your e-mail address.

The screenshot shows a web browser window with the URL <https://irk.uw.edu.pl/en-gb/auth/login/>. The page header includes the University of Warsaw logo, the text "UNIVERSITY OF WARSAW", and "REGISTRATION THE ACADEMIC YEAR 2020/2021". There are navigation links for "News", "Studies", "Units", and "Registration". A "Login" section is visible with a message box stating: "A message with activation link has been sent to the address:". Below this are input fields for "Email address" (with a 0/100 character count) and "Password". There are links for "forgot password" and "create an account", and a "Log in" button. At the bottom, there are three social login options: "Facebook account", "Central Authentication Service", and "Login.gov.pl".

You will receive an activation link to your email address. You can activate your account by clicking on the link.

## Welcome to IRK service of the University of Warsaw!

Your account has been created successfully and you will be able to use it after activating it. You can activate your account by following this address:

<https://irk.uw.edu.pl/auth/activate/>

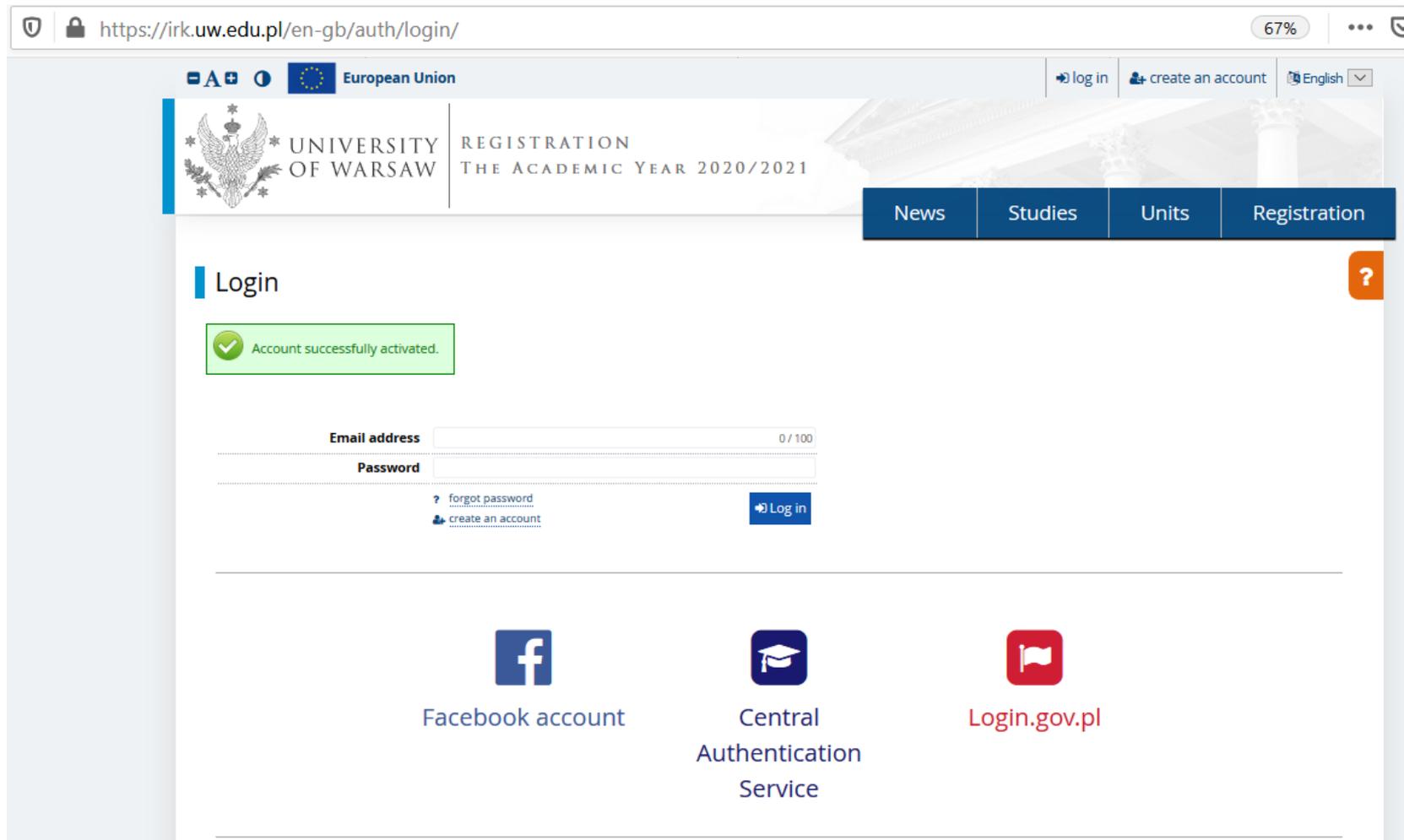
You will be able to log in after activating your account.

Thank you for choosing our university!

You can change settings of your email notifications [on the settings page](#).

University of Warsaw  
ul. Krakowskie Przedmieście 26/28  
00-927 Warszawa  
tel. +48 22 55 20 000  
www: <https://www.uw.edu.pl>

You will see a message ,Account successfully activated’.



The screenshot shows a web browser window with the URL <https://irk.uw.edu.pl/en-gb/auth/login/>. The page header includes the University of Warsaw logo and the text "REGISTRATION THE ACADEMIC YEAR 2020/2021". A navigation menu contains "News", "Studies", "Units", and "Registration". The main content area is titled "Login" and features a green message box that says "Account successfully activated." Below this are input fields for "Email address" (with a 0/100 character count) and "Password". There are links for "forgot password", "create an account", and a "Log in" button. At the bottom, there are three social login options: "Facebook account", "Central Authentication Service", and "Login.gov.pl".

Enter your email address and password and click the button „Log in”.

https://irk.uw.edu.pl/en-gb/auth/login/ 67%

European Union log in create an account English

UNIVERSITY OF WARSAW REGISTRATION THE ACADEMIC YEAR 2020/2021

News Studies Units Registration

### Login

Account successfully activated.

Email address  0 / 100

Password

[? forgot password](#) [Log in](#)

[create an account](#)

Facebook account Central Authentication Service Login.gov.pl

# Example of the account structure

https://irk.uw.edu.pl/en-gb/profile/ 67%

European Union my account log out English

UNIVERSITY OF WARSAW REGISTRATION THE ACADEMIC YEAR 2020/2021

News Studies Units Registration

My account

Account settings Personal forms Enrollment applications Payments Messages Notifications Consents Help



[Change e-mail address](#)

[Change password](#)

[Delete the account](#)

### Identification data

**E-mail:**

**IRK identifier:**

After time specified by applicable regulations, registrations are archived and candidates' data deleted from the system. If you do not wish to lose access to your account, you can indicate you want to keep it in the form below.

I want to keep my account in the system for future registrations.

[Save](#)

### Login methods

- Email ✓
- Login.gov.pl connect
- Facebook connect
- CAS connect

Change USOS password to IRK password after being admitted to studies.

### Notification settings

Preferred notifications language: English

- Inform about new messages via email
- Inform about new notifications via email

[Save settings](#)

To complete your personal data, click „Personal forms”.

The screenshot shows the 'My account' page of the University of Warsaw registration system. At the top, there is a navigation bar with the university logo, the text 'UNIVERSITY OF WARSAW', and 'REGISTRATION THE ACADEMIC YEAR 2020/2021'. Below this is a menu with 'News', 'Studies', 'Units', and 'Registration'. The main content area is titled 'My account' and contains a sub-menu with 'Account settings', 'Personal forms', 'Enrollment applications', 'Payments', 'Messages', 'Notifications', 'Consents', and 'Help'. The 'Personal forms' tab is highlighted with a red box. Below the sub-menu, there are three main sections: 'Identification data', 'Login methods', and 'Notification settings'. The 'Identification data' section includes fields for 'E-mail' and 'IRK identifier', a paragraph of text, a checkbox for 'I want to keep my account in the system for future registrations', and a 'Save' button. The 'Login methods' section lists 'Email', 'Login.gov.pl', 'Facebook', and 'CAS', each with a 'connect' button. The 'Notification settings' section includes a dropdown for 'Preferred notifications language' (set to English) and two checked checkboxes: 'Inform about new messages via email' and 'Inform about new notifications via email', with a 'Save settings' button.

Please click „Basic personal data”.

The screenshot shows a web browser window with the URL <https://irk.uw.edu.pl/en-gb/profile/dataset/>. The page header includes the University of Warsaw logo and the text "REGISTRATION THE ACADEMIC YEAR 2020/2021". A navigation bar contains "News", "Studies", "Units", and "Registration". Below this, a "My account" section is visible, with a sub-menu containing "Account settings", "Personal forms", "Enrollment applications", "Payments", "Messages", "Notifications", "Consents", and "Help". Under the "Personal forms" sub-menu, five options are listed: "Basic personal data" (highlighted with a red box), "Address and contact information", "Photo", "Education", and "Additional personal information".

Please fill in your personal data in accordance with the description in the registration form and click the button „Save”. Then please choose the tab „Address and contact information”.

The screenshot shows the registration portal for the University of Warsaw for the academic year 2020/2021. The page is titled "REGISTRATION THE ACADEMIC YEAR 2020/2021". The navigation menu includes "News", "Studies", "Units", and "Registration". The current page is "Degree programmes (first-cycle, second-cycle, long-cycle) - 2020/2021". The breadcrumb trail is "My account → Personal forms → Basic personal data". The "Personal forms" section has tabs for "Basic personal data", "Address and contact information", "Photo", "Education", and "Additional personal information". The "Basic personal data" form includes the following fields:

- First name\* (0 / 40)
- Second name (0 / 40) - If you don't have a middle name, leave this field empty.
- Surname\* (0 / 40)
- PESEL number (0 / 11) - If you don't have a PESEL number, leave this field empty.
- Gender\* (dropdown menu: -- select --)
- Date of birth\* (dd . mm . rrrr)
- Place of birth\* (0 / 60)
- Country of birth\* (dropdown menu: -- select --)
- I have Polish citizenship\* (dropdown menu: -- select --)

There are two "Save" buttons: one at the top right of the form and one at the bottom right, which is highlighted with a red box.

Please complete your address and contact information in accordance with the description in the registration form and click the button „Save”. Then please choose the tab „Photo”.

UNIVERSITY OF WARSAW REGISTRATION THE ACADEMIC YEAR 2020/2021

News Studies Units Registration

Degree programmes (first-cycle, second-cycle, long-cycle) - 2020/2021

My account → Personal forms → Address and contact information

### Personal forms

- Basic personal data
- Address and contact information
- Photo
- Education
- Additional personal information

### Address and contact information

While typing your personal data, remember that if you're enrolled, your data will be uploaded to university systems. Your personal data will be displayed on students lists and printed on university issued documents. In Polish, proper names (such as city and street names) are written with a capital letter. Only the first letter should be capital, not all of them. Do not enter Cyrillic or Chinese characters, use Latin transcription instead.

\* Fields marked with asterisk symbol are required.

Save

#### Phone numbers

Phone number\* 0 / 20

Alternative phone number 0 / 20

#### Address of residence

Country\* -- select --

Postal code\* 00-000 0 / 6

Town\* 0 / 60

Town size\* -- select --

Street 0 / 80

If your address does not contain a street name other than the city name, please leave this field empty.

Building number\* 0 / 20

Apartment number 0 / 20

#### Address for correspondence

Address for correspondence different than the primary address

Save

Upload the photo and select the appropriate privacy settings. Click the button „Save” and choose the tab „Education”.

European Union

UNIVERSITY OF WARSAW REGISTRATION THE ACADEMIC YEAR 2020/2021

News Studies Units Registration

Degree programmes (first-cycle,second-cycle, long-cycle) - 2020/2021 [switch registrations](#) [cancel selection](#)

You are filling the forms in connection with the selected registration. Required fields are marked with an asterisk.

My account → Personal forms → Photo

## Personal forms

Basic personal data Address and contact information Photo Education Additional personal information

### Photo

Photo requirements and a link to the page with examples are at the bottom of the site. Remember that an incorrect or poor-quality photo will not be accepted by the administration.

Save

Choose photo  Nie wybrano pliku.  
Maximal picture size is 5 MB.

Profile picture privacy settings

- Everyone can see my photo.
- My photo can be seen only by people who are logged in.
- My photo can be seen only by people who attend the same classes as I.
- My photo can be seen only by me (and the recruitment commission).

This setting will be valid in USOSweb after admission to studies.

Save

Please complete the information about your education in accordance with the description in the registration form.

News Studies Units **Registration**

Degree programmes (first-cycle,second-cycle, long-cycle) - 2020/2021 [switch registrations](#) [cancel selection](#)

You are filling the forms in connection with the selected registration. Required fields are marked with an asterisk.

→ My account → Personal forms → Education

### Personal forms

Basic personal data Address and contact information Photo Education **Additional personal information**

#### Education

While typing your personal data, remember that if you're enrolled, your data will be uploaded to university systems. Your personal data will be displayed on students lists and printed on university issued documents. In Polish, proper names (such as school names, city names) are written with a capital letter. Only the first letter should be capital, not all of them. Do not enter Cyrillic or Chinese characters, use Latin transcription instead. Do not put spaces or any other punctuation in document numbers.

*Depending on what studies you apply for, you need to add respective certificates concerning your education or other qualifications. In some cases you can add documents without entering all the information about them. However, you might need to fill in the missing data before printing the enrollment application form.*

\* Fields marked with asterisk symbol are required. [Save](#)

##### Secondary education

**High school type\***

**High school name\***  0 / 200

Start entering name of your school and the system will display a list of hints. Please enter a town name to display a list of schools that are based in it. Example: after typing 'Warsaw XXX' the system will display a list of schools based in Warsaw that contain 'XXX' in their name. If the school you are looking for is not on the list, please enter it manually.

**High school city\***  0 / 50

**Documents** Add information about your maturity or equivalent documents below (concerns only candidates for first degree studies). [Save and add certificate](#)

##### Olympiads and contests

**Documents** Here you can add information about your achievements in olympiads and other contests, which you want to benefit from in the recruitment process. [Save and add certificate](#)

##### Higher education

**Student number\***  0 / 12

Student number at the University of Warsaw (if you are or were a student).

**Documents** Add information about your higher education below (concerns only candidates for second degree studies, doctoral schools, and postgraduate studies). [Save and add certificate](#)

##### Certificates and other documents required to start studies

**Documents** Add information about your other certificates below (concerns only candidates for studies which require additional certificates). [Save and add certificate](#)

[Save](#)

Please complete the information on your secondary education and click the button „**Save and add certificate**”.

News Studies

Degree programmes (first-cycle,second-cycle, long-cycle) - 2020/2021  
You are filling the forms in connection with the selected registration. Required fields are marked with an asterisk.

My account → Personal forms → Education

### Personal forms

- Basic personal data
- Address and contact information
- Photo
- Education
- Additional personal information

### Education

While typing your personal data, remember that if you're enrolled, your data will be uploaded to university systems. Your personal data will be displayed in university issued documents. In Polish, proper names (such as school names, city names) are written with a capital letter. Only the first letter should be capital. Do not put spaces or any other punctuation in document numbers. Do not enter Cyrillic or Chinese characters, use Latin transcription instead. Do not put spaces or any other punctuation in document numbers.

Depending on what studies you apply for, you need to add respective certificates concerning your education or other qualifications. In some cases you can add information about them. However, you might need to fill in the missing data before printing the enrollment application form.

#### Secondary education

**High school type\*** -----

**High school name\*** ----- 0 / 200

Start entering name of your school and the system will display a list of hints. Please enter the name of your school. The system will display a list of schools that are based in it. Example: after typing "Warsaw XXX" the system will display a list of schools based in Warsaw with "XXX" in their name. If the school you are looking for is not on the list, please enter it manually.

**High school city\*** ----- 0 / 50

**Documents** Add information about your maturity certificates below (concerns only candidates for first degree studies).

**Save and add certificate**

#### Olympiads and contests

**Documents** Here you can add information about your achievements in olympiads and other contests, which you want to benefit from in the recruitment process.

**Save and add certificate**

#### Higher education

**Student number** ----- 0 / 12

Student number at the University of Warsaw (if you are or were a student).

**Documents** Add information about your higher education below (concerns only candidates for second degree studies, doctoral schools, and postgraduate studies).

**Save and add certificate**

#### Certificates and other documents required to start studies

**Documents** Add information about your other certificates below (concerns only candidates for studies which require additional certificates).

**Save and add certificate**

**Save**

My account → Education → Add a document

### Add a document

\* Fields marked with asterisk symbol are required.

**Document type\*** -----

**Document year\*** -----  
Document year should be the same as in the issue date. If you don't have the document yet, but you will obtain it soon, please enter the current year.

**Document number** ----- 0 / 200  
There should be no spaces in the number. If you took resit exams, please enter the document number and all annex numbers separated with commas.

**Date of issue** dd . mm . rrrr

**Issuing institution type** -----

**Issuing institution name** ----- 0 / 200  
Please enter a town to display a list of institutions that are based in it. If the institution you are looking for is not on the list, please enter it manually.

**Place of issue** ----- 0 / 80

**Country of issue\*** ----- 0 / 80

**Short comment** ----- 0 / 500  
If you're adding an unknown type of document you should describe it!

**Save and return** **Save**

Please complete the information on your higher education and click the button „**Save and add certificate**”.

The image shows a web interface for a university registration system. At the top, there are navigation tabs: News, Studies, Units, and Registration. Below this, there's a header for 'Degree programmes (first-cycle, second-cycle, long-cycle) - 2020/2021' with options to switch registrations or cancel selection. The main content area is titled 'Personal forms' and has several sub-tabs: Basic personal data, Address and contact information, Photo, Education, and Additional personal information. The 'Education' tab is active, showing a form for 'Add a document'. This form includes fields for Document type, Document year, Document number, Date of issue, Issuing institution type, Issuing institution name, Place of issue, Country of issue, and Short comment. A red arrow points from the 'Save and add certificate' button in the 'Higher education' section to the 'Add a document' form. The 'Higher education' section has a 'Student number' field and a 'Documents' section with a 'Save and add certificate' button. At the bottom, there's a 'Certificates and other documents required to start studies' section with another 'Save and add certificate' button. A 'Save' button is also visible at the bottom right of the page.

On the next page we present additional information for Candidates who do not have a MA diploma (or its equivalent) at the time of registration in the system.

Please click the button „**Save**” and choose the tab „**Additional personal information**”.

# Additional information for Candidates who do not have a MA diploma (or its equivalent) at the time of registration in the system

My account → Education → Add a document

## Add a document

\* Fields marked with asterisk symbol are required.

Save

**Document type\*** ----

**Document year\*** -----

Document year should be the same as in the issue date. If you don't have the document yet but you will obtain it soon, please enter the current year.

**Document number** 0 / 200  
There should be no spaces in the number. If you took resit exams, please enter the document number and all annex numbers separated with commas.

**Date of issue** dd . mm . rrrr

**Issuing institution type** ----

**Issuing institution name** 0 / 200  
Please enter a town to display a list of institutions that are based in it. If the institution you are looking for is not on the list, please enter it manually.

**Place of issue** 0 / 80

**Country of issue\*** -----

**Short comment** 0 / 500  
If you're adding an unknown type of document you should describe it!

Save and return Save

## „Document type”

Please choose:

- Polish diploma of master or
- Foreign diploma entitling to undertake third-cycle (doctoral) studies

## „Document year”

Please enter: 2020

## „Country of issue”

Please choose the country of issue.

Please complete your additional personal information in accordance with the description in the registration form and click the button „Save”.

News

Studies

Units

Registration

Degree programmes (first-cycle,second-cycle, long-cycle) - 2020/2021

switch registrations cancel selection

You are filling the forms in connection with the selected registration. Required fields are marked with an asterisk.

My account → Personal forms → Additional personal information

## Personal forms

Basic personal data

Address and contact information

Photo

Education

Additional personal information

### Additional personal information

While typing your personal data, remember that if you're enrolled, your data be uploaded to university systems. Your personal data will be displayed on students lists and printed on university issued documents. In Polish, proper names (such as first names, city names) are written with a capital letter. Only the first letter should be capital, not all of them. Do not enter Cyrillic or Chinese characters, use Latin transcription instead. Do not put spaces or any other punctuation marks in document numbers.

\* Fields marked with asterisk symbol are required.

Save

#### Identification document

Document type\* -- select --

Document series and number\* 0 / 20

This value must contain only uppercase letters and digits.

Document expiration date\* dd . mm . rrrr

Country in which the document has been issued\* -- select --

#### Military service data

Military service status ---

Military service category ---

Military Replenishment Council ---

Save

Returning to the main view My Account is possible after clicking the button "**my account**".

The screenshot shows the top navigation bar of the University of Warsaw registration portal. On the left, there are icons for accessibility (A+), information (i), and the European Union flag with the text "European Union". On the right, there are icons for email, notifications, a user profile icon labeled "my account" (highlighted with a red box), "log out", and a language dropdown menu set to "English". Below the navigation bar, the header features the University of Warsaw logo and the text "UNIVERSITY OF WARSAW" and "REGISTRATION THE ACADEMIC YEAR 2020/2021". A dark blue navigation menu contains the items "News", "Studies", "Units", and "Registration". Below this, a light blue banner displays "Degree programmes (first-cycle, second-cycle, long-cycle) - 2020/2021" and "switch registrations" and "cancel selection" options. At the bottom, a breadcrumb trail reads "Home → My account → Personal forms → Additional personal information".

In order to fill in the enrollment application please choose the tab „**Enrollment applications**”.

The screenshot shows the user interface of the University of Warsaw registration portal. At the top, the URL is <https://irk.uw.edu.pl/en-gb/profile/>. The page header includes the University of Warsaw logo and the text "REGISTRATION THE ACADEMIC YEAR 2020/2021". A navigation bar contains links for "News", "Studies", "Units", and "Registration". Below this, a breadcrumb trail shows "My account". The main content area features a horizontal menu with tabs: "Account settings", "Personal forms", "Enrollment applications" (highlighted with a red box), "Payments", "Messages", "Notifications", "Consents", and "Help".

The "Enrollment applications" section is expanded, showing the following details:

- Identification data**
  - E-mail:**
  - IRK identifier:**
  - After time specified by applicable regulations, registrations are archived and candidates' data deleted from the system. If you do not wish to lose access to your account, you can indicate you want to keep it in the form below.
  - I want to keep my account in the system for future registrations.
  - [Save](#)
- Login methods**
  - Email
  - Login.gov.pl [connect](#)
  - Facebook [connect](#)
  - CAS [connect](#)
  - Change USOS password to IRK password after being admitted to studies.
- Notification settings**
  - Preferred notifications language: English
  - Inform about new messages via email
  - Inform about new notifications via email
  - [Save settings](#)

On the left side of the "Identification data" section, there are three buttons: "Change e-mail address", "Change password", and "Delete the account".

Then please click „**Choose studies from the offer**”.

The screenshot shows a web browser window with the URL <https://irk.uw.edu.pl/en-gb/profile/applications/>. The page header includes the University of Warsaw logo and the text "UNIVERSITY OF WARSAW REGISTRATION". A navigation menu contains "News", "Studies", "Units", and "Registration". Below the header, there is a "My account" section with a sub-menu containing "Account settings", "Personal forms", "Enrollment applications", "Payments", "Messages", "Notifications", "Consents", and "Help". Under the "Enrollment applications" sub-menu, the text "You have no registration applications." is followed by a red-bordered link that says "Choose studies from the offer."

Please click „[Admission for Doctoral Schools 2020/2021](#)”.

## Select registration

Please select a registration you're interested in. This will allow the system to display an offer more suiting your expectations.

### Registration for short-term studies 2020/2021

Registration for short-term studies

### Degree programmes (first- cycle,second-cycle, long-cycle) - 2020/2021

Application process to studies for the academic year  
2020/2021

### Admission for postgraduate studies 2020/21

As part of the recruitment you can apply for admission to  
postgraduate studies conducted by units of UW in  
academic year 2020

### Transfers from other universities for first-cycle, second-cycle and long- cycle Master-level studies 2020/2021

Transfers from other universities - application process to  
studies for the academic year 2020/2021

### Admission for RPL 2020/21

Rekrutacja na podstawie potwierdzanie efektów uczenia się  
zdobytych poza edukacją formalną.

### Admission for Doctoral Schools 2020/2021

Application process to studies for the academic year  
2020/2021

### Admission for postgraduate studies 2019/20

As part of the recruitment you can apply for admission to  
postgraduate studies conducted by units of UW in  
academic year 2019

### Language courses and certification exams

Lektoraty i egzaminy certyfikacyjne z języków obcych

### Foundation Year

Foundation Year 2019/2020

### Transfers from other universities for first-cycle, second-cycle and long- cycle Master-level studies 2019/2020

Transfers from other universities - application process to  
studies for the academic year 2019/2020

Please choose the scientific discipline.

News

Studies

Units

Registration

### Admission for Doctoral Schools 2020/2021

↻ switch registrations ✕ cancel selection



The list of studies displayed on this page is limited to the selected registration. If you want to see the rest of the offer, select a different registration.

🏠 → Studies

## Studies

### Filters



Only with active phase

Filter



#### A

- Archeology (1)
- Arts (1)
- Astronomy (1)

#### B

- Biological Sciences (1)

#### C

- Chemical Sciences (1)
- Computer and Information Science (1)
- Cultural and Religious Studies (1)

#### E

- Earth and related environmental sciences (1)
- Economics and Finance (2)
- Education (1)

#### H

- History (1)

#### I

- Interdisciplinary Doctoral School

#### L

- Law (1)
- Linguistics (1)
- Literary Studies (1)

#### M

- Management and Quality Studies (1)
- Mathematics (1)

#### P

- Philosophy (1)
- Physical Sciences (1)
- Political Science and Public Administration (1)
- Psychology (2)

#### S

- Security Studies (1)
- Social and Economic Geography and Spatial Management (1)
- Social Communication and Media Studies (1)
- Sociology (1)

Please click the button „**Sign up**”.

## Political Science and Public Administration



Within the specified deadlines remember to:

- [pay the application fee.](#)
- [fill out the forms with additional information.](#)
- [fill in your exam scores.](#)

### Recruitment

#### Schedule of the Doctoral School enrolment procedure: registration in IRK:

1. registration in the Internet Registration of Candidates, referred to as “IRK”, submitting an application to the IRK for admission to the Doctoral School of Social Sciences: from 5th of May to 28th of June 2020;
2. recruitment procedure
  - 1st stage of the recruitment procedure: 1-7 July, 2020,
  - announcement of result of the 1st stage of recruitment: 9 July 2020,
  - publication of interview schedule (II stage): 9 July 2020,
  - II nd stage of the recruitment procedure: 17 – 24 July 2020,
  - announcement of the ranking list: 28 July 2020,
  - accepting documents from qualified candidates: 28 July – 18 September, 2020,
  - announcement of the list of accepted candidates: 21 September 2020.

#### Recruitment fee

150 PLN

#### Form of the selection procedure:

Two-stage process:

- Stage I: evaluation of the research project and scientific activities of the candidate;
- Stage II: interview.

Maximum number of points that can be obtained in the selection procedure – 100 points:

- Stage I – 60 points (the number of points needed to qualify to stage II – 30 points).
- Stage II – 40 points.

#### Language of the enrolment procedure, including interviews:

The interview shall be carried out in Polish with parts in English or fully in English – in accordance with the candidate’s preferences presented in IRK.

#### Required documents:

The candidate shall submit the application for admission to the School only in IRK. It shall include:

- the application for admission to the School stating the discipline in which the candidate plans to pursue education or, if applying for admission to IDS – the disciplines and the leading scientific discipline (and if there is no leading discipline – disciplines);
- scan of a diploma of completion of the long-cycle Master’s degree programme or second-cycle programme or an equivalent diploma obtained under separate regulations or –in the case of candidates pursuing education within the European Higher Education Areas – a declaration that the

#### Table of contents

1. Recruitment
  - Schedule of the Doctoral School enrolment procedure: registration in IRK;
  - Recruitment fee
  - Form of the selection procedure;
  - Language of the enrolment procedure, including interviews;
  - Required documents;
  - Evaluation criteria and method:
    - Condition of admission to the School
2. Education
  - Education program
  - Supervisor
  - Scholarships

#### Details

|                                   |   |
|-----------------------------------|---|
| <b>Code</b>                       | 2-SzD-NS-NPIA   |
| <b>Organizational unit</b>        | Doctoral School of Social Sciences  |
| <b>Academic area/discipline</b>   | Political Science and Public Administration   |
| <b>Form of studies</b>            | Full-time   |
| <b>Language(s) of instruction</b> | English, Polish   |
| <b>Admission limit</b>            | 18  |
| <b>Duration</b>                   | 4 years   |
| <b>Office opening hours</b>       | Krakowskie Przedmieście 1<br>00-047 Warszawa<br>tel: 22 55 20 264<br>poniedziałek-piątek 10:00-14:00<br>rekrutacja.ns@uw.edu.pl |
| <b>WWW address</b>                | <a href="https://szkolydoktorskie.uw.edu.pl/sdns">https://szkolydoktorskie.uw.edu.pl/sdns</a>                                   |
| <b>Required documents</b>         | Higher education  |

✉ Ask about this programme

Phase 1 (05.05.2020 00:01 – 28.06.2020 23:59)

➔ Sign up

The window view – **Enrollment applications**. To complete the recruitment documents, click „**Documents and further steps**”.

🏠 → My account

## My account



Within the specified deadlines remember to:

- [pay the application fee](#),
- [fill out the forms with additional information](#),
- [fill in your exam scores](#).

Account settings | Personal forms | **Enrollment applications** | Payments | Messages | Notifications | Consents | Help

## Enrollment applications

Make sure to register for all desired study programmes.

[SzD2020] Admission for Doctoral Schools 2020/2021

(open)

Academic year 2020

Description

[2-SzD-NS-NoB] Security Studies

|   |  |              |  |   |
|---|--|--------------|--|---|
| Phase 1 <a href="#">edit</a> ( <a href="#">x</a> withdraw )<br>05.05.2020 - 28.06.2020<br><a href="#">Application history</a> | Recruitment fee<br>150.00 zł<br><a href="#">pending</a><br><a href="#">Payments</a>  | Score<br>--- | Qualification status<br>---<br><a href="#">Results</a><br>The results will be visible:<br>09.07.2020 12:01<br><a href="#">more</a> | Decision<br>---<br><a href="#">more</a> |
| Document entitling to undertake studies   | Polish diploma of master nr 4200/64600/2010 issued on 14.07.2010 by Uniwersytet Warszawski   |              |  |   |
| Additional information  | Please provide additional information in order to complete registration:<br><a href="#">Documents uploaded by candidates (filled out)</a><br><a href="#">Documents uploaded by candidates to the Doctoral School of Social Sciences (required)</a> |              |  |   |
| <a href="#">Documents and further steps</a>   |  |              |  |   |

To download the document "Declaration of the planned academic supervisor on the assuming responsibilities for academic supervision", please click the button "**Download**".

Home → My account → Enrollment applications → Security Studies

## Documents and further steps

**i** Within the specified deadlines remember to:

- [pay the application fee](#),
- [fill out the forms with additional information](#),
- [fill in your exam scores](#).

### Required documents

#### Documents to download

|  |   |   |
|--|---|---|
| Declaration of the delivery of the diploma at a later date   | <br>Download | <br>Download |
| Declaration of the planned academic supervisor on the assuming responsibilities for academic supervision |   | <br>Download |

#### Additional information

|   |   |   |
|---|---|---|
| Documents uploaded by candidates (filled out)   | <br>Fill out  | <br>Download  |
| Documents uploaded by candidates to the Doctoral School of Social Sciences (not filled) | <br>Fill out | <br>Download |

To fill in the „**Documents uploaded by candidates**” form, please click the button „**Fill out**”.

🏠 → My account → Enrollment applications → Security Studies

## Documents and further steps



Within the specified deadlines remember to:

- [pay the application fee](#),
- [fill out the forms with additional information](#),
- [fill in your exam scores](#).

### Required documents

| Documents to download  |   |   |
|--|---|---|
| Declaration of the delivery of the diploma at a later date   | <br>Download   | <br>Download   |
| Declaration of the planned academic supervisor on the assuming responsibilities for academic supervision |   | <br>Download   |
| Additional information   |   |   |
| Documents uploaded by candidates (filled out)  | <br>Fill out   | <br>Download   |
| Documents uploaded by candidates to the Doctoral School of Social Sciences ( <i>not filled</i> )         | <br>Fill out | <br>Download |

# Please upload recruitment documents.

[News](#)[Studies](#)[Units](#)[Registration](#)

🏠 → My account → Enrollment applications → Documents uploaded by candidates

## Documents uploaded by candidates

List of documents that the candidate must upload in the system to participate in the recruitment to the Doctoral School

You are no longer able to edit this question set.

\* Fields marked with asterisk symbol are required.

|  |   |
|--|---|
| <b>scan of a diploma of completion of the long-cycle Master's degree programme or second-cycle programme*</b>          | <input type="button" value="Przejrz..."/> Nie wybrano pliku.  |
|  | scan of a diploma of completion of the long-cycle Master's degree programme or second-cycle programme or an equivalent diploma obtained under separate regulations,   |
| <b>a resumé or curriculum vitae containing information about scientific activities*</b>                                | <input type="button" value="Przejrz..."/> Nie wybrano pliku.  |
|  | a resumé or curriculum vitae containing information about scientific activities, including scientific interests and scientific achievements during five calendar years preceding the submission of the application, subject to § 18 s. 5, in particular publications, research and organisational work in scientific associations, participation in scientific conferences, participation in research projects, awards, distinctions, research internships, completed training courses on research skills, science popularisation activities, activities in bodies representing scientific societies, professional career |
| <b>a scan of the declaration of the supervisor candidate about their willingness to be the candidate's supervisor*</b> | <input type="button" value="Przejrz..."/> Nie wybrano pliku.  |
|  | a scan of the declaration of the supervisor candidate about their willingness to be the candidate's supervisor and the number of doctoral students, for whom they are appointed as the supervisor, in accordance with the template determined by the Rector, subject to s. 5; additionally, the candidate can enclose a scan of the opinion of the supervisor candidate and opinions of other academic staff on the candidate and their scientific activities or the proposed research project;   |
| <b>the supervisor candidate data*</b>  | <input type="text" value=""/> 0 / 500   |
|  | academic title, first name, last name, supervisor unit  |
| <b>number of doctoral students for whom he remains the supervisor*</b>   | <input type="text" value=""/>   |
| <b>photograph*</b>   | <input type="button" value="Przejrz..."/> Nie wybrano pliku.  |
|  | photograph of the candidate's face, allowing their identification   |
| <b>do you realize doctoral studies according to the old Act (admission before 1.10.2019)*</b>                          | <input type="text" value="-- select --"/>   |
| <b>did you graduate doctoral studies according to the old Act? (admission before 1.10.2019)*</b>                       | <input type="text" value="-- select --"/>   |
| <b>title of doctoral dissertation or the research project prepared by the candidate*</b>                               | <input type="text" value=""/> 0 / 500   |
|  | in case of realizing or completing doctoral studies according to the old Act (admission before 1.10.2019)   |
| <b>first name and surname of the academic tutor or the supervisor*</b>   | <input type="text" value=""/> 0 / 500   |
|  | in case of realizing or completing doctoral studies according to the old Act (admission before 1.10.2019)   |
| <b>declaration on familiarising*</b>   | <input type="text" value="-- select --"/>   |
|  | declaration on familiarising with the content of the Resolution no 500 of the Senate of UW, as well as Article 40 and Article 41 of the Code of Administrative Procedure  |

To fill in the form „**Documents uploaded by candidates to the Doctoral School of Social Sciences**”, please click the button „**Fill out**”.

Home → My account → Enrollment applications → Security Studies

## Documents and further steps



Within the specified deadlines remember to:

- [pay the application fee.](#)
- [fill out the forms with additional information.](#)
- [fill in your exam scores.](#)

### Required documents

#### Documents to download

Declaration of the delivery of the diploma at a later date



Download



Download

Declaration of the planned academic supervisor on the assuming responsibilities for academic supervision



Download

#### Additional information

Documents uploaded by candidates (filled out)



Fill out



Download

Documents uploaded by candidates to the Doctoral School of Social Sciences (*not filled*)



Fill out



Download

# Please upload the recruitment documents.

[Home](#) → [My account](#) → [Enrollment applications](#) → [Documents uploaded by candidates to the Doctoral School of Social Sciences](#)

## Documents uploaded by candidates to the Doctoral School of Social Sciences



Within the specified deadlines remember to:

- [pay the application fee](#),
- [fill out the forms with additional information](#),
- [fill in your exam scores](#).

You are filling this form in connection with: Security Studies (Admission for Doctoral Schools 2020/2021). You can answer the questions only before the end of the registration phase.

List of documents that the candidate must upload in the system to participate in the recruitment to the Doctoral School

\* Fields marked with asterisk symbol are required.

Save

**description of the initial  
research project proposal\***

description of the initial research project proposal, which comprises no more than 14.000 characters including spaces,  
Characters: 0 / 14000.

**the bibliography\***

**language of the enrolment  
procedure\***

-- select --

The interview shall be carried out in Polish with parts in English or fully in English

**declaration about the  
command of English\***

-- select --

Declaration about the command English at the level enabling the implementation of education at the School

**scans of materials confirming  
scientific activities referred to  
in the resumé or CV\***

Wybierz plik Nie wybrano pliku

in the case of materials confirming scientific activity referred to in the resumé or curriculum vitae, involving scientific publications – no more than two complete scans of articles or chapters in joint publications, considered the most important; other candidate's publications shall be confirmed with scans of title pages

Save and return

Save

To pay the recruitment fee, please click the button „Payments”.

🏠 → My account

## My account

Account settings

Personal forms

Enrollment applications

Payments

Messages

Notifications

Consents

Help

### Enrollment applications

Make sure to register for all desired study programmes.

[SzD2020] Admission for Doctoral Schools 2020/2021

(open)

Academic year 2020

Description

Each candidate has their own bank account number to make the payment!  
Please do not use other bank account numbers taken from outside IRK!

Instead of paying by bank wire transfer, you can use an online payment system. Please click the button "I pay".

 UNIVERSITY OF WARSAW

REGISTRATION

News Studies Units Registration

My account

My account

Account settings Personal forms Enrollment applications Payments Messages Notifications Consents Help

### Payments

Remember to set priorities for your payments: [Set priorities](#)

On this page you can view a summary of financial operations on your IRK account. If the system has been configured to support payments in more than one currencies, your payments will be divided into separate tables in regard to these currencies. Your account deposits have positive value in the *Amount* column, while charges have a negative value. In the *Status* column the current status of your application fee is displayed. If the application has not been paid on time or a refund has been made, the payment will be displayed with grey background and its amount will not be calculated into the sum that is displayed above the table.

In the *Payment deadline* column there is a date until which you should make the payment at the latest, and below - in brackets - there is a date until which the money must be transferred to the University. Please make the payment in advance. If a recruitment payment isn't settled on time (the date in brackets), the application will be considered only on candidate's request, provided that the payment was made no later than on the day after the deadline for registration for given studies. Submitting such a request is possible within 3 days after announcement of the results.

Zloty (PLN) Sum: **-150.00 zł**

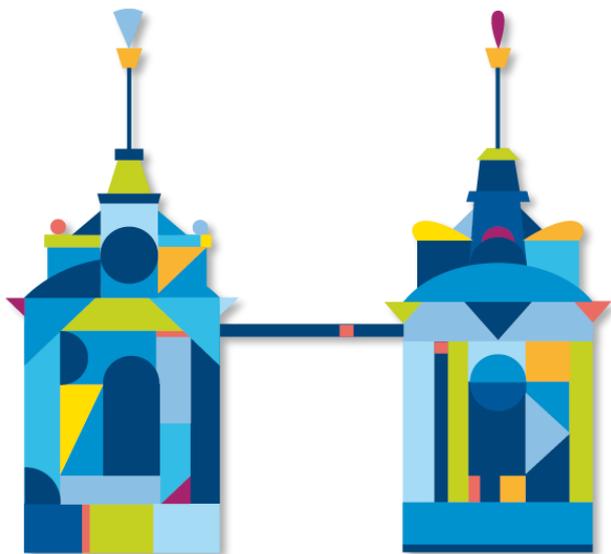
| ID | Description  | Status | Payment deadline                       | Amount            |
|----|--|--------|--|-------------------|
|    | Study recruitment payment in "Admission for Doctoral Schools 2020/2021": | 🕒      | 29.06.2020 23:59<br>(30.06.2020 11:59) | <b>-150.00 zł</b> |

Your personal bank account for transfers:  
University of Warsaw  
(only for payments made in PLN currency)  
For payments made in EUR or USD currency, please visit the website.

Quick payment: ING imoje ?  
Amount: 150.00 PLN [I pay](#)

Filling out all the required documents and paying the enrolment payment are the final steps in filling out the recruitment application.

The documents are saved (after you click save & return or save) and you can check and change them freely until June 28th.



## DOCTORAL SCHOOL OF SOCIAL SCIENCES

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ul. Krakowskie Przedmieście 1  
00-047 Warszawa

e-mail: [szkola.ns@uw.edu.pl](mailto:szkola.ns@uw.edu.pl)

e-mail for candidates:  
[rekutacja.ns@uw.edu.pl](mailto:rekutacja.ns@uw.edu.pl)

<https://szkolydoktorskie.uw.edu.pl/sdns/>