

Doctoral School of Exact and Natural Sciences

Instruction for completing the application for admission to the Doctoral School of Exact and Natural Sciences



Dear Candidates!

In order to correctly complete the application for admission to the Doctoral School of Exact and Natural Sciences, we present an instruction, which may be helpful during the registration.

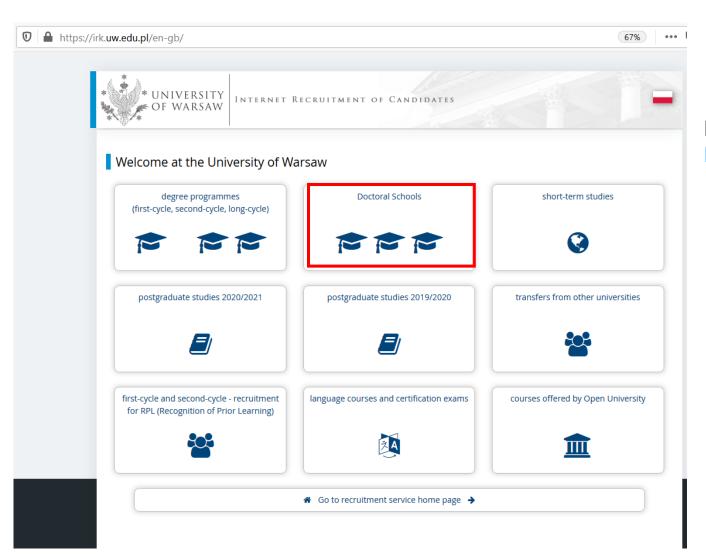
In the instruction exemplary data is used to illustrate correct registration in the system.

The candidate shall submit the application for admission to the School only in the system of **Internet Recruitment of Candidates (IRK).**

https://irk.uw.edu.pl/pl/



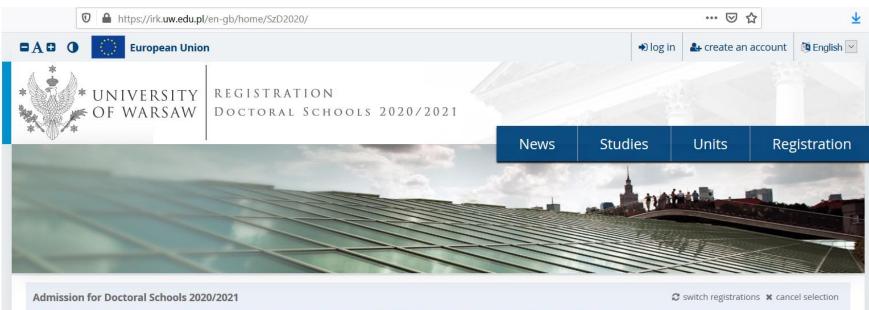




Please choose: Doctoral Schools



In order to read the offer of the Doctoral School of Exact and Natural Sciences, please choose **"UNITS**".



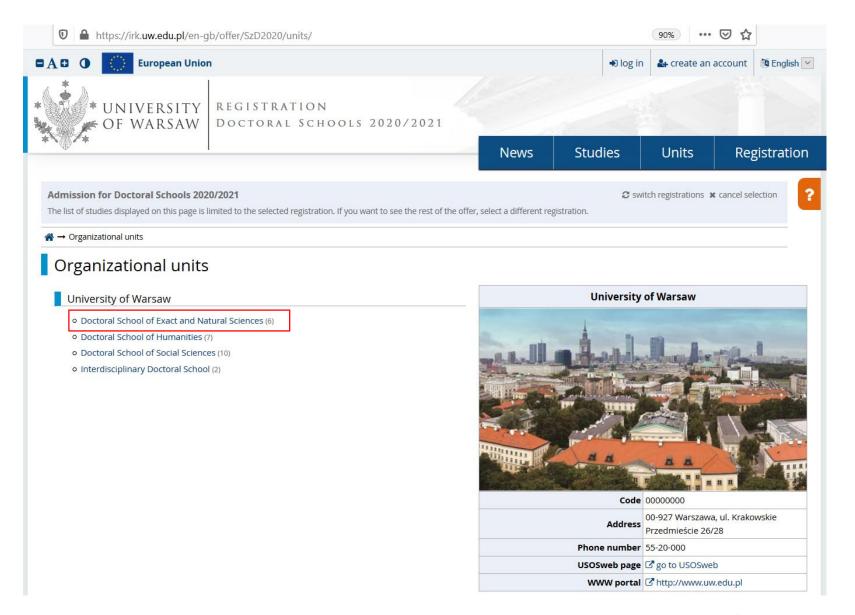
The list of studies displayed on this page is limited to the selected registration. If you want to see the rest of the offer, select a different registration.

Dear Sir or Madam,

We invite you to read the offer of the University of Warsaw Doctoral Schools by clicking STUDIES or UNITS.



Please click the "Doctoral School of Exact and Natural Sciences".







Admission for Doctoral Schools 2020/2021 2 switch registrations * cancel selection

The list of studies displayed on this page is limited to the selected registration. If you want to see the rest of the offer, select a different registration.

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Doctoral School of Exact and Natural Sciences

Full-time

Astronomy

- Biological Sciences
- Chemical Sciences
- Earth and Environmental Sciences
- Physical Sciences
- Warsaw Doctoral School of Mathematics and Computer Science



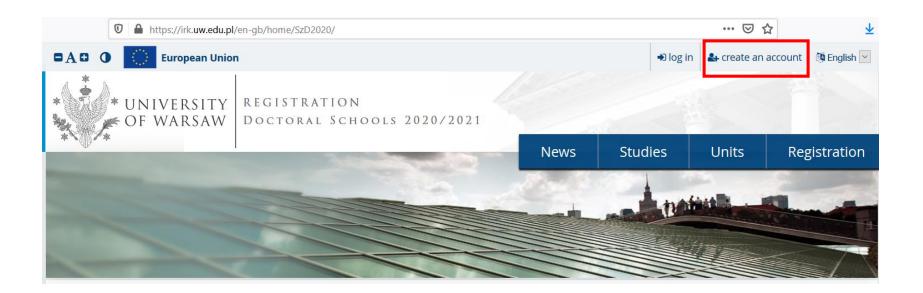
Please choose the discipline you are interested in:

- Astronomy
- Biological Sciences
- Chemical Sciences
- Earth and Environmental Sciences
- Physical Sciences
- Warsaw Doctoral School of Mathematics and Computer Science

and read the requirements presented on the site.



For creating your individual registration account in IRK please choose "create an account".



By clicking on the button "create an account", the candidate is directed to the window where he/she agrees for processing of personal data.



In order to go to the next step of creating the account, it is necessary to read the 'Information about processing of personal data', then select "I have read and accept the above information" and click the button "Continue".

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information ab	bout processing of personal data				
The Controller	Data recipients				
The administrator of your processed data is the University of Warsaw, K You can contact the administrator:	Access to your personal data will be granted to authorised employees or associates of the University of Warsaw, including members of the recruitment co processing your data in connection with the sf recruitment for studies.				
 by mail sent to University of Warsaw, Krakowskie Przedmieście 26 addressed); by phone: 22 55 20 000. 	Recipients of your data may also include entities who will be commissioned by the administrator to perform specific activities involving personal data processing. the highest standard of personal data protection, an agreement entrusting personal data processing will be signed with these entities.				
Data Protection Officer	Transfer of data outside the European Economic Area (EEA)				
The administrator has appointed Data Protection Officer, who can be re	Your personal data may also be processed by our provider of G-Suit for education service, Google (with whom we have a signed agreement entrusting personal dat				
You can contact the Data Protection Officer in all matters related to the area of data processing.	processing) in their data processing centres ² . In addition, your data will be protected by the standards set out in the Privacy Shield, approved by the European Com This will provide you data with the appropriate level of security.				
The Inspector's duties, however, do not include such tasks as providing i providing information about the educational offer of the University of W	Rights related to data processing				
Purpose and legal grounds for data processing	We guarantee you the exercise of all your rights on the terms set out by the GDPR, namely:				
Your personal data will be processed in order to conduct the process of	 he right to access your data and receive their copy; 				
The processing of your personal data is necessary to fulfil the legal oblig specified, among others in the Act of 20 July 2018: Law on Higher Educa	 the right to rectification your personal data; 				
executive acts in force at the University of Warsaw (Art. 6 s. 1(c) of the G	 the right to restriction of processing your personal data; 				
Your personal data may be processed for the purpose of concluding a st	o the right to erasure your personal data (subject to Art. 17 s. 3 of the GDPR);				
Your personal data may also be processed on the grounds of the legitim (f) of the GDPR).	the right to lodge a complaint to the President of the Personal Data Protection Office, if you believe that the processing of your personal data violates the lav personal data protection.				
All your other personal data, which are not required for the above purp The consent may be withdrawn at any time by making changes in the re Please be advised that the withdrawal of the consent does not affect the	Obligation to provide data and the consequence of not providing data				
withdrawal.	Providing data is necessary to take part in the recruitment process. Providing other data which is not necessary to participate in the recruitment process is voluntar				
Data storage period					
Your data will be stored for the duration of the process of recruitment purpose necessary to establish, pursue and defend claims. In the event					
withdraw your consent.	¹ Regulation of the European Parliament and the Council of Europe (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to processing of personal data and on free movemen				
	data, and repealing Directive 95/46/EC (General Data Protection Regulation)				
	² <u>https://www.google.com/about/datacenters/inside/locations/index.html</u> ³ <u>https://www.privacyshield.gov</u>				

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I have read and accept the above information

⊘I resign

Conti



Enter your email address and password and confirm the password. Then click the button **"Create an account**".

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Create an account				?
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Password				
Confirm password				
🛃 Create an account				



You will see a message that the activation link has been sent to your e-mail address.

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	Facebook account	Central Authentication Service		Login.gov.pl		



You will receive an activation link to your email address. You can activate your account by clicking on the link.

Welcome to IRK service of the University of Warsaw!

Your account has been created successfully and you will be able to use it after activating it. You can activate your account by following this address:

https://irk.uw.edu.pl/auth/activate/

You will be able to log in after activating your account.

Thank you for choosing our university!

You can change settings of your email notifications on the settings page.

University of Warsaw ul. Krakowskie Przedmieście 26/28 00-927 Warszawa tel. +48 22 55 20 000 www: https://www.uw.edu.pl



You will see a message ,Account successfully activated'.

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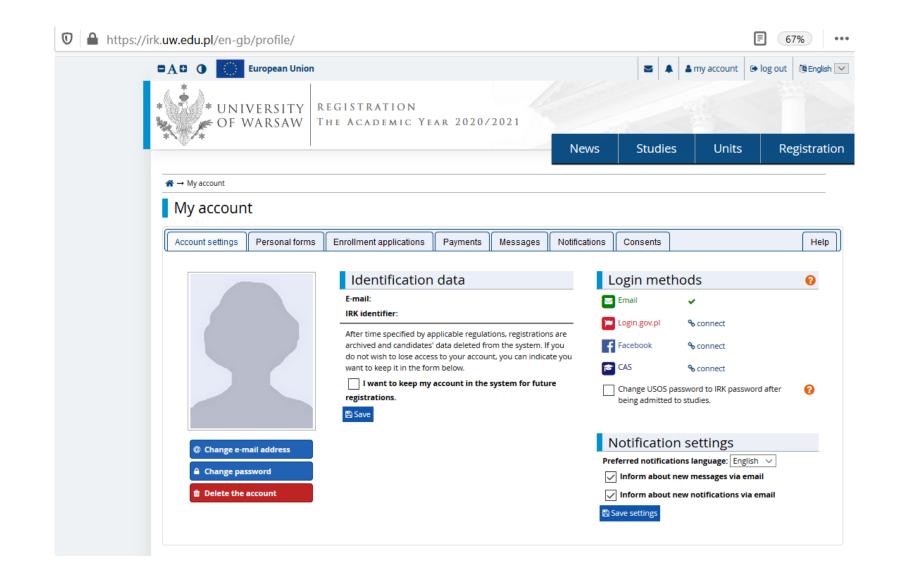


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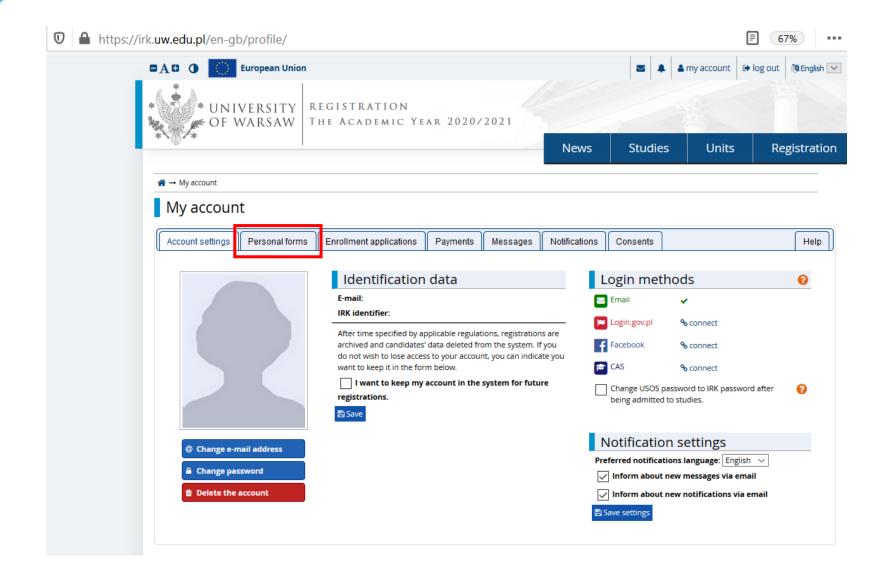


Example of the account structure





To complete your personal data, click "Personal forms".





Please click "Basic personal data".

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Please complete your address and contact information in accordance with the description in the registration form and click the button **"Save**". Then please choose the tab **"Photo**".

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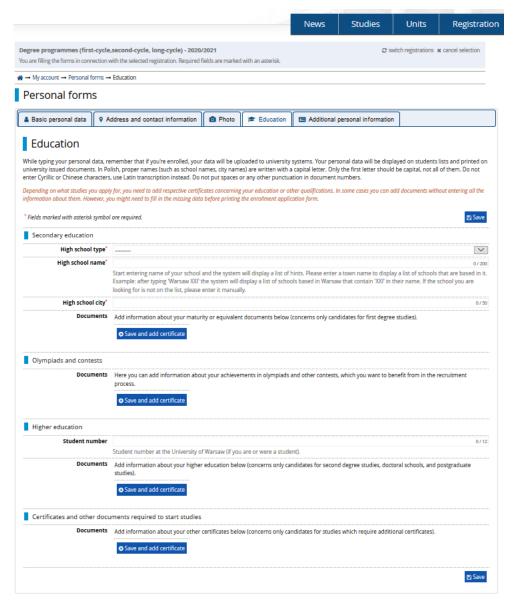


Upload the photo and select the appropriate privacy settings. Click the button "Save" and choose the tab "Education".

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Please complete the information about your education in accordance with the description in the registration form.





Please complete the information on your secondary education and click the button "Save and add certificate".

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Please click the button "Save" and choose the tab "Additional personal information".



Additional information for Candidates who do not have a MSc diploma at the time of registration in the system

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"Document type"

Please choose:

- Polish diploma of master or
- Foreign diploma entitling to undertake third-cycle (doctoral) studies

"Document year" Please enter: 2020

"Country of issue"

Please choose the country of issue.

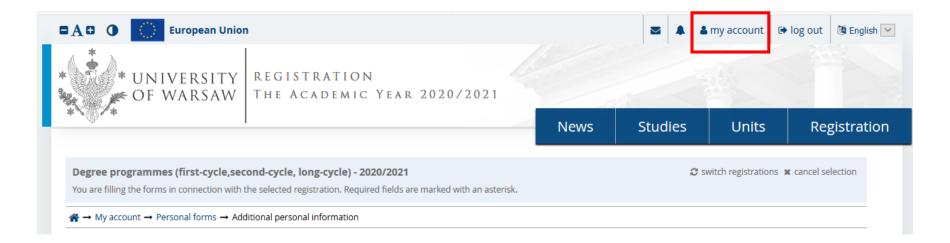


Please complete your additional personal information in accordance with the description in the registration form and click the button "Save".

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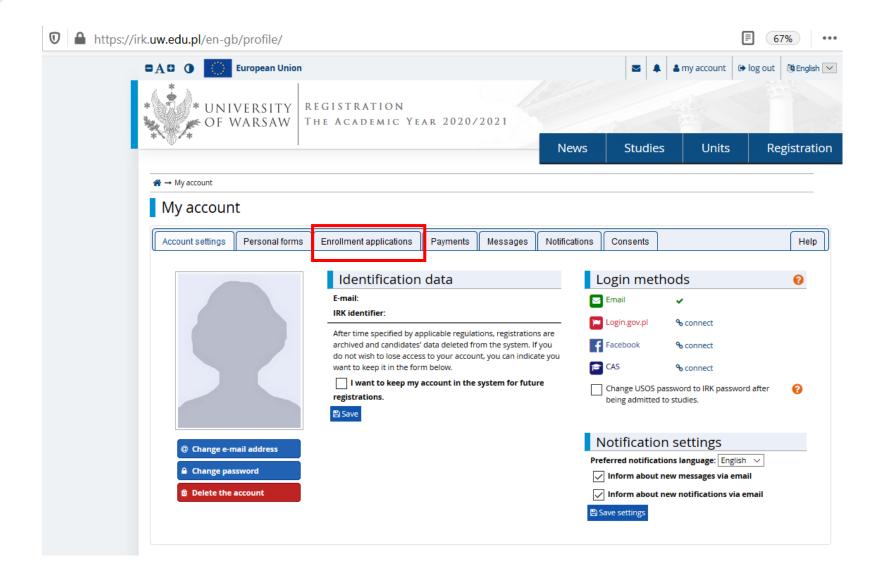


Returning to the main view My Account is possible after clicking the button "my account".





In order to fill in the enrollment application please choose the tab "Enrollment applications".





Then please click "Choose studies from the offer".

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Please click "Admission for Doctoral Schools 2020/2021".

Select registration

Please select a registration you're interested in. This will allow the system to display an offer more suiting your expectations.

Registration for short-term studies 2020/2021

Registration for short-term studies

Degree programmes (firstcycle, second-cycle, long-cycle) -2020/2021

Application process to studies for the academic year 2020/2021

Admission for postgraduate studies 2020/21

As part of the recruitment you can apply for admission to postgraduate studies conducted by units of UW in academic year 2020

Transfers from other universities for first-cycle, second-cycle and longcycle Master-level studies 2020/2021

Transfers from other universities - application process to studies for the academic year 2020/2021

2020/2021

Application process to studies for the academic year

2020/2021

Language courses and certification

exams

Lektoraty i egzaminy certyfikacyjne z języków obcych

Admission for Doctoral Schools Admission for RPL 2020/21

Rekrutacja na podstawie potwierdzanie efektów uczenia się zdobytych poza edukacją formalną.

Admission for postgraduate studies 2019/20

As part of the recruitment you can apply for admission to postgraduate studies conducted by units of UW in academic year 2019

Transfers from other universities for first-cycle, second-cycle and longcycle Master-level studies 2019/2020

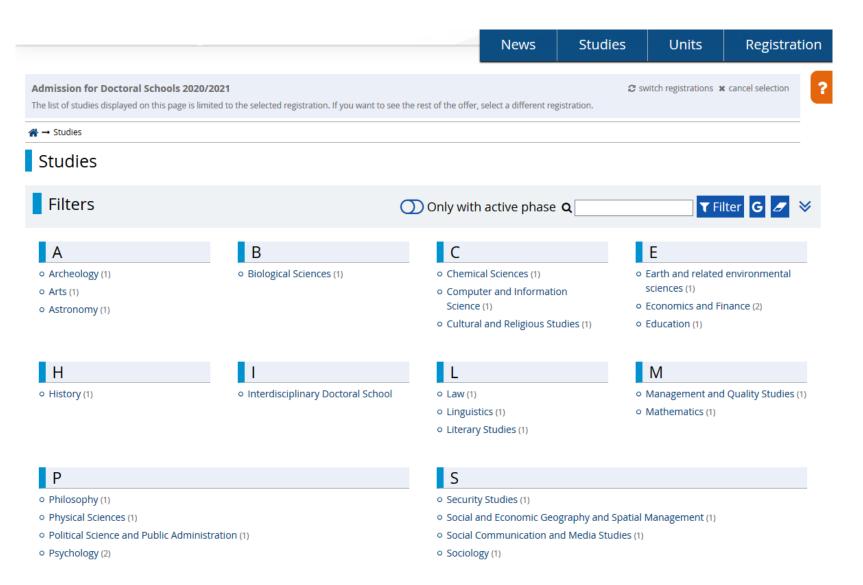
Transfers from other universities - application process to studies for the academic year 2019/2020

Foundation Year

Foundation Year 2019/2020

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Please choose the scientific discipline.





Please click the button "Sign up".

• announcement of the list of accepted candidates: 21 September 2020.

	1					
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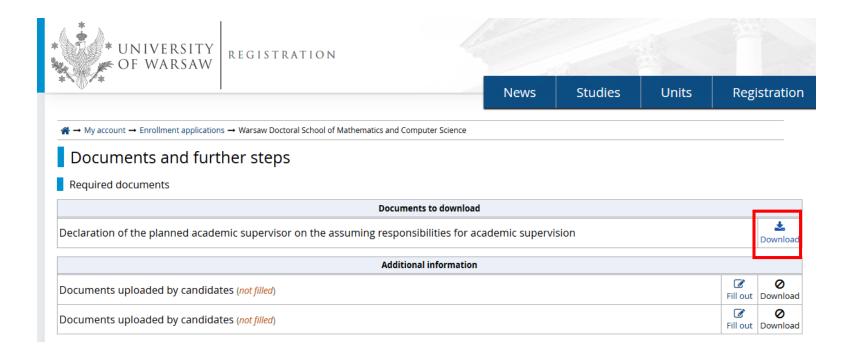


The window view – Enrollment applications. To complete the recruitment documents, click "Documents and further steps".

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To download the document "Declaration of the planned academic supervisor on the assuming responsibilities for academic supervision", please click the button "Download".





To fill in the **"Documents uploaded by candidates**" form, please click the button **"Fill out**".

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To pay the recruitment fee, please click the button "Payments".

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DOCTORAL SCHOOL OF EXACT AND NATURAL SCIENCES

Doctoral Schools Secretary's Office Żwirki i Wigury 93, 3061 room 02-089 Warsaw

e-mail: szkola.nsip@uw.edu.pl

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